

INFORMATION PACKET

Friday, December 30, 2022



TABLE OF CONTENTS

CITY OF CASPER DOCUMENTS & INFORMATION

The Grid - Schedule of Council Meetings & Addendum2
January Calendar 2023..... 6
Red Diesel Information..... 7

C.A.S.P.E.R.

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid
A working draft of Council Meeting Agendas

January 3, 2023 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Title Protocol for Council					
Pre-Meeting: Financial Disclosure Forms					
Approval of 12/6 Minutes					C
Approval of 12/6 Exec Session Minutes					C
Approval of 12/13 Special Meeting Minutes					C
Approval of 12/13 Executive Session Minutes					C
Approval of 12/20 Regular Meeting Minutes					C
Approval of 12/20 Executive Session Minutes					C
Bills & Claims					C
Oaths for New Councilmembers					
Appointment of New Mayor					
Establish public hearing for FY23 Budget Amendment #2 for the January 17th	C				
Establish a Public Hearing for the Zone Change of the property located at 1231, 1235 and 1241 South Washington Street	C				
Authorizing a Contract with Experian for use in Accessing Credit Reports.				C	
Authorizing a Professional Services Agreement with Prairie Pella Wyoming, LLC in the amount of Forty-Four Thousand Four Hundred Twenty-Three Dollars and Fifty Cents (\$44,423.50) for window and door replacements at the Miller Dormitory				C	
Authorize a Contract for Professional Services with GSG Architecture, Inc. (GSG), for Engineering/Architectural Design, Bidding, and Construction Administration Services for the Casper Family Aquatics Center (CFAC) Natatorium Improvements, Project No. 21-031, in the amount of \$264,622.00.				C	
Designating the Following Banks as Approved Depositories and Investment Companies as Designated Brokers for the City of Casper Funds for Calendar Year 2023: First Interstate Bank, ANB Bank, Wyoming State Treasurer-Wyostar, US Bank, Wyoming State Treasurer-Wyostar II.				C	
Designating the Casper Journal and Casper Star-Tribune as the City's Official Newspaper for the Calendar Year 2023.					C
Appointment of Property Owners to the OYD Advisory Committee					C
Approve the Transfer of Ownership Interest for THW, Inc. dba JS Chinese Restaurant, Located at 116 West 2nd Street.					C
Authorize the reappointment of Councilmembers Steve Cathey and Amber Pollock and appoint Paul Bertoglio to Jai-Ayla Sutherland's unexpired term on the Central Wyoming Regional Water System Joint Powers Board. Jai-Ayla Sutherland's unexpired term on the Central Wyoming Regional Water System Joint Powers Board.					C

The Grid

A working draft of Council Meeting Agendas

January 10, 2023 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up: Straw Poll Process		4:30	5 min
WYOSports Ranch	Direction Requested	4:35	30 min
Ice Arena Expansion	Direction Requested	5:05	45 min
Part II: Fire Safe Rooms	Direction Requested	5:50	30 min
Flag Lots in Residential Areas	Direction Requested	6:10	15 min
FY23 Budget Amendment #2	Direction Requested	6:55	10 min
Legislative Agenda	Direction Requested	7:05	40 min
Agenda Review		7:25	20 min
Council Around the Table		7:45	20 min
Approximate Ending Time:			8:05

January 17, 2023 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 1/3 Minutes					C
Public Hearing for FY23 Budget Amendment #2		N			
Pub Hearing: An Ordinance Approving A Zone Change of Three (3) Lots Located at 1231, 1235 and 1241 South Washington Street, Lots 294, 295 and 296, Kenwood Addition Subdivision in the City of Casper, Wyoming		N			
A resolution authorizing a Professional Services Contract for transit services with Natrona County for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Evansville, a Wyoming municipality, for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Bar Nunn, a Wyoming municipality, for Fiscal Year 2023.				C	

January 24, 2023 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Sports & Recreation Subsidy			
CY & Poplar Intersection		5:20	20 min
Athletics Fund & One Cent #17 Fund	Direction Requested		

The Grid

A working draft of Council Meeting Agendas

January 24, 2023 (continued) Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Agenda Review		5:40	20 min
Legislative Review		6:00	20 min
Council Around the Table		6:20	20 min
Approximate Ending Time:			6:40

January 31, 2023 Councilmembers Absent:

Work Session Meeting Agenda Items		Begin Time	
Strategic Planning Meeting		4:00	
Approximate Ending Time:			

February 7, 2023 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Judge Martinez Quarterly Update					
Pre-Meeting: Intro of FWC General Manager					
Approval of 1/17 Minutes					C
2nd Reading: An Ordinance Approving A Zone Change of Three (3) Lots Located at 1231, 1235 and 1241 South Washington Street, Lots 294, 295 and 296, Kenwood Addition Subdivision in the City of Casper, Wyoming			N		
Athletic Fund and One Cent #17 Fund					
Acknowledging the Receipt of Financial Disclosure Information from City Officials with Public Fund Investment Responsibility.					C

February 14, 2023 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Golf Subsidy	Direction Requested	4:35	45 min
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

Future Agenda Items

Council Items:

Item	Date	Estimated Time	Notes
Formation of Additional Advisory Committees			
Excessive Vehicle Storage			
Graffiti Abatement & Alternatives			After January 2023
Safe Place Program Implementation & Resolution			
Code Enforcement - Municipal Code?			
Class and Compensation Study Follow-up			After January 2023
Parking Garage Lease			Summer 2024
Detox Funding Discussion			
LGBTQ Advisory Committee Update			
Livability/Marketing Follow-up			
Special Event Permitting Process			
Banner Health and Fire Agreement			
One Cent Discussion			

Staff Items:

City Inspectors Authority/Oversight of Licensed Contractors			
Speed Limit Ordinance Review			
Part 2 Ford Wyoming Center			
Sponsorships and Naming Rights (Tentative)			
Poplar St. and CY St. Intersection			
Judge's Quarterly Update			Rekurs Quarterly
Rocky Mountain Power Update			
Ford Wyoming Center Subsidy			
Capital Budget Review	March 14, 2023		
Tentative Budget to Council	May 9, 2023		
Council Budget Review	May 22 & 24		
Legislative Priorities			
Casper Area Transit Electric Fleet Conversion Study Results			
Intro of Platte River Trails Trust Executive Director	February 28, 2023		
EKW Easement	February 28, 2023		
City of Casper Website	February 28, 2023		

Potential Topics-- Council Thumbs to be Added:

--	--	--	--

Future Regular Council Meeting Items:

Summary Proposed Budget to Council	6/6/2023		
Est. PH - Adopt FY24 Budget	6/6/2023		
PH & Adoption of FY24 Budget	6/20/2023		

Retreat Items:

Economic Development and City Building Strategy

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p>1</p>  <p><i>New Year's Day</i></p>	<p>2</p> <p>Observance of New Year's Day</p> <p>City Offices CLOSED</p>	<p>3</p> <p>10:00a-Hall of Justice/Det. Center (Cathey, Engebretsen)</p> <p>6:00p-Council</p>	<p>4</p> <p>11:30a-Drug Court (Engebretsen) 1:00 p -Civil Service Commission (None)</p>	<p>5</p> <p>7:00p-Youth Empowerment (Pacheco)</p>	<p>6</p>	<p>7</p>
<p>8</p> <p>4:30 p.m. - Casper Youth Council (Gamroth, Pacheco)</p>	<p>9</p> <p>8:30a-Historic Preservation (None) 5:00 p.m. - CNFR (Cathey, Knell)</p>	<p>10</p> <p>4:30p-Council Work Session</p>	<p>11</p> <p>11:30a-DDA (Gamroth) 6:00p-Amoco Re-use JPB (Sutherland)</p>	<p>12</p> <p>7:00a- Advance Casper Breakfast (Gamroth, Napier) 4:30p-Parks & Rec Advisory Board (Engebretsen) 5:30p-Platte River Restoration Advisory Committee (Pacheco, Pollock alternate) 6:00p- Planning & Zoning (Knell) 7:00p- Youth Empowerment (Pacheco)</p>	<p>13</p> <p>11:30a-Chamber Coordination/ Infoshare (None)</p>	<p>14</p>
<p>15</p>  <p>Martin Luther King/ Equality Day</p> <p>City Offices OPEN</p>	<p>16</p>	<p>17</p> <p>11:30a-Regional Water JPB (Cathey, Knell, Pollock, Bertoglio) 4:00p-Chamber of Commerce (Cathey)</p> <p>6:00p-Council Meeting</p>	<p>18</p>	<p>19</p> <p>7:00a-Mayors/ Commissioners 11:00a-Housing Authority (Gamroth) 4:00p-Contractors' Licensing Board (Engebretsen) 5:30p- City County Board of Health (Humphrey) 7:00p- Youth Empowerment (Pacheco)</p>	<p>20</p> <p>3:30p-LGBTQ Advisory Committee (Pacheco, Pollock)</p>	<p>21</p>
<p>22</p>	<p>23</p> <p>12:00p - Disability Council (Pacheco) 12:30p-Senior Services (Engebretsen) 4:00p-OYD Advisory Committee (Pollock, Gamroth)</p>	<p>24</p> <p>11:30a-Travel & Tourism (Engebretsen)</p> <p>4:30p-Council Work Session</p>	<p>25</p> <p>7:00a-CPU Advisory Board (Cathey) 11:30p-NIC (None) 5:15p-CAP (None)</p>	<p>26</p> <p>7:00p-Youth Empowerment (Pacheco)</p>	<p>27</p>	<p>28</p>
<p>29</p>	<p>30</p>	<p>31</p> <p>4:00p-Council Strategic Planning</p>				

December 20, 2022

MEMO TO: J. Carter Napier, City Manager

FROM: Andrew Beamer, P.E., Public Services Director

SUBJECT: Red Diesel Fuel

Meeting Type & Date:

N/A

Action Type:

N/A

Recommendation:

Information only.

Summary:

Red dye is added to diesel for identification purposes only, limiting its use generally to agricultural, construction, or other *off-road* uses. From a chemical and composition standpoint, this 'red' diesel is identical to regular diesel, but is cheaper as it is not subject to Federal or State sales tax. Substantial fines and penalties are assessed if caught driving these 'off-road' vehicles for 'on-road' activities. As the City of Casper and other municipalities are exempt from paying these taxes, red-diesel is not used in any of the City's fleet. Neither regular diesel or red diesel are exempt from the State fuel tax.

Financial Considerations:

N/A.

Oversight/Project Responsibility:

N/A – information only.

Attachments:

None